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ABSTRACT

This handbook is an effort to establish current and consistent terms, definitions, and classification codes to maintain, collect, report, and exchange comparable information about staff. This effort was coordinated by the Council of Chief State School Officers under contract to the National Center for Education Statistics. It represents the best judgment of many individuals as to what data might be useful in making appropriate, cost-effective, and timely administrative, programmatic, and staffing decisions. Information is also included about designing record-keeping systems. The handbook is not a data collection system, and does not reflect any type of federal data maintenance requirements. This "infobase" version allows users to browse, search, annotate, print, and export the handbook electronically. Installation instructions are included. (SLD)

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